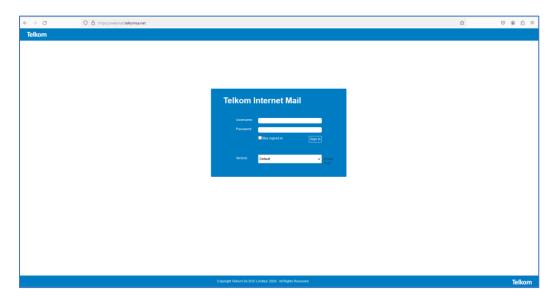
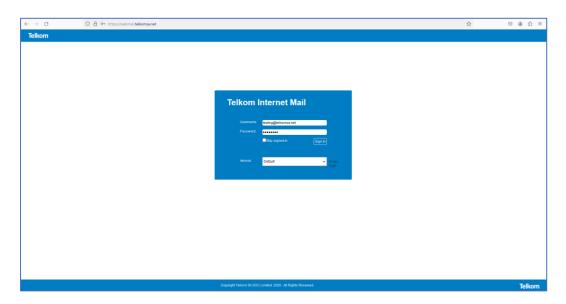
# Webmail

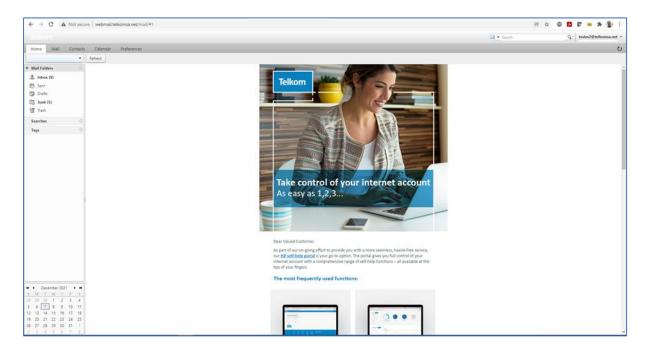
Telkom Internet web Interface can be accessed via https://webmail.telkomsa.net.



Put in the username and password as provided to you by TelkomSA



This screen illustrates the logged in screen and feature set



## **Controls/Screen attribute definitions**

The logged in screen presents with 4 TABS and an optional home page.

### Home

This page is used to present important information to the consumer

#### Mail

This page presents the customer's mailbox folders

Buttons to create new mail

Search option

**Zimlets** 

Tags

Contacts

**Customers contact list** 

**Emailed contacts** 

Trash

## Calendar

Option to create appointments

**Preferences** – This were the customer can personalise their mailbox.

General – where they can reset the password, set the client preference (Ajax/HTML), appearance, time zone and language and all other relevant settings

Accounts – set primary account, from address settings, option to keep/delete messages

Mail – preference on how to display messages, options on how emails are handled when sending or receiving

Signatures – personalised email signature

Out of office – set a personal message when not available

Trusted addresses – add trusted email addresses and domains

Contacts – set how to handle new contacts

Calendar – how to view calendar, how to create appointments and permissions

Sharing - set which folders to share

Notifications - set email address to receive email notidications

Import/Export – option to import folders from other applications or to export folders to use on other applications

Shortcuts – keyboard shortcuts to manage mailbox

**Zimlets** – customers can choose which zimlets they need.

**Sign out** – customers can log off from browser..