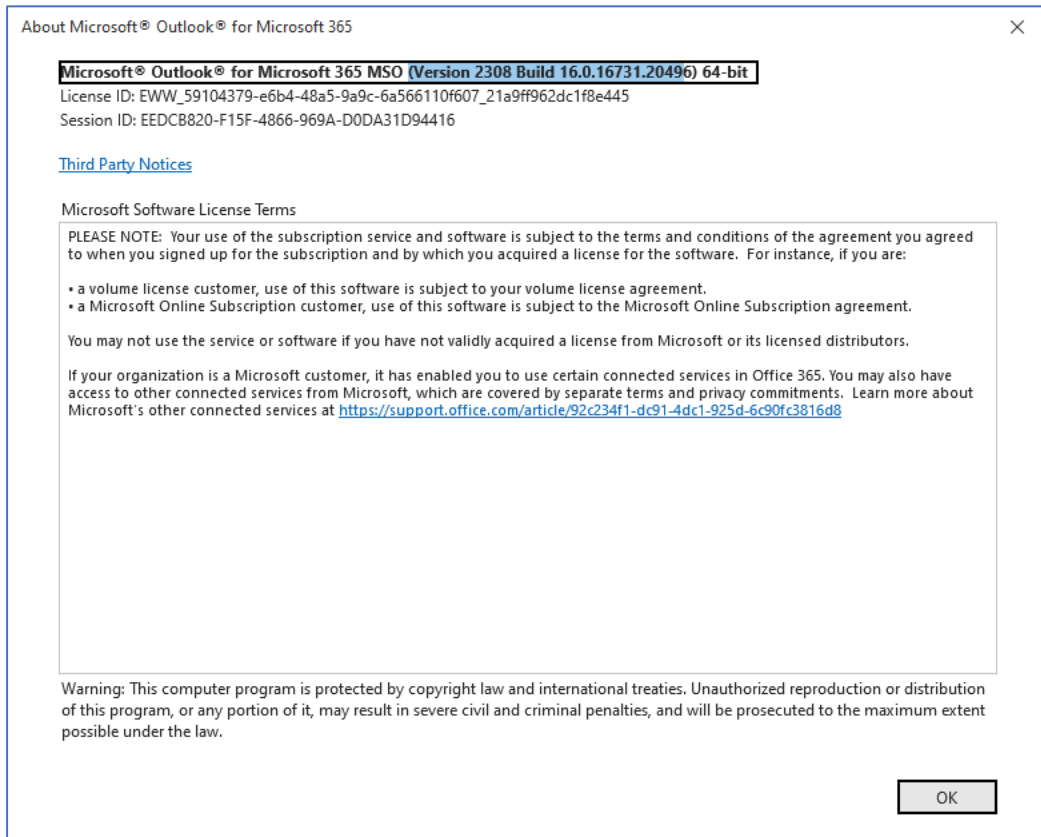
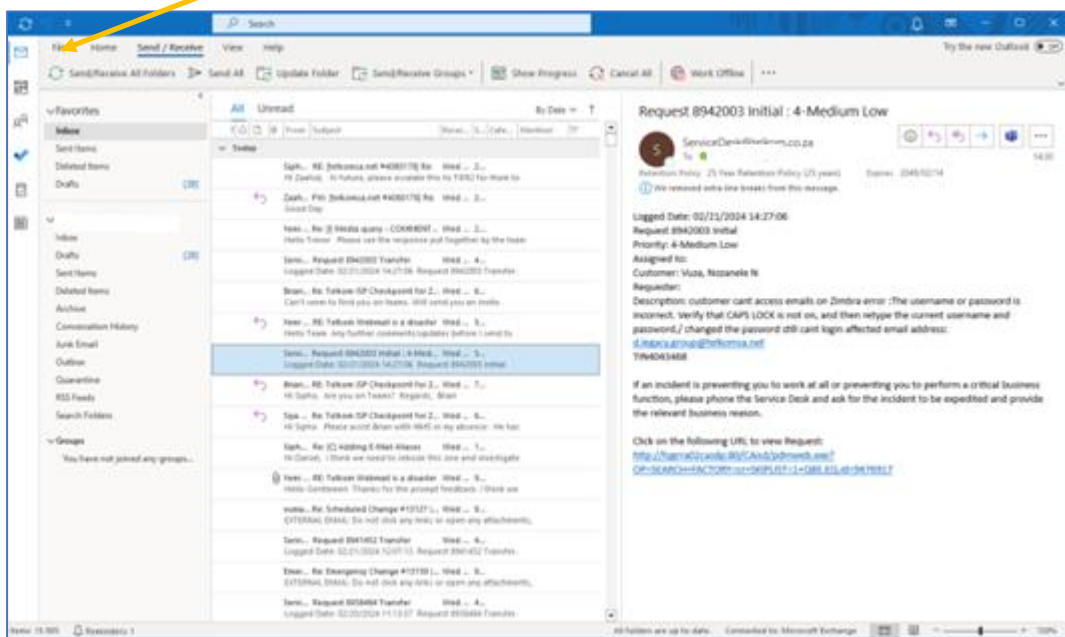


Setup guide for outlook:

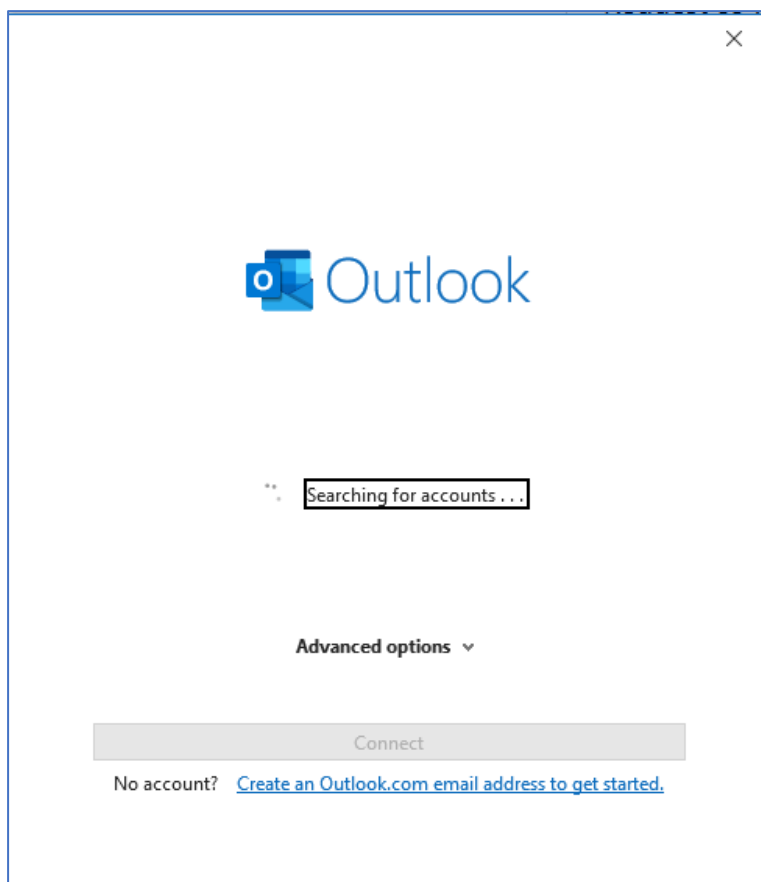
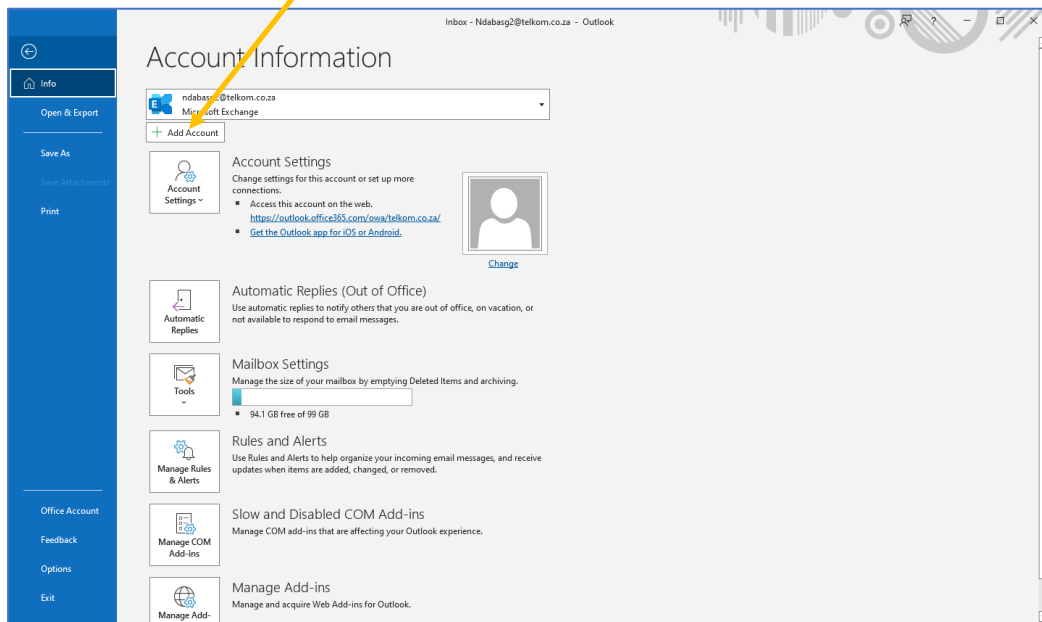
This set up was tested on Outlook 365 Version 2308 for a 64 bit:



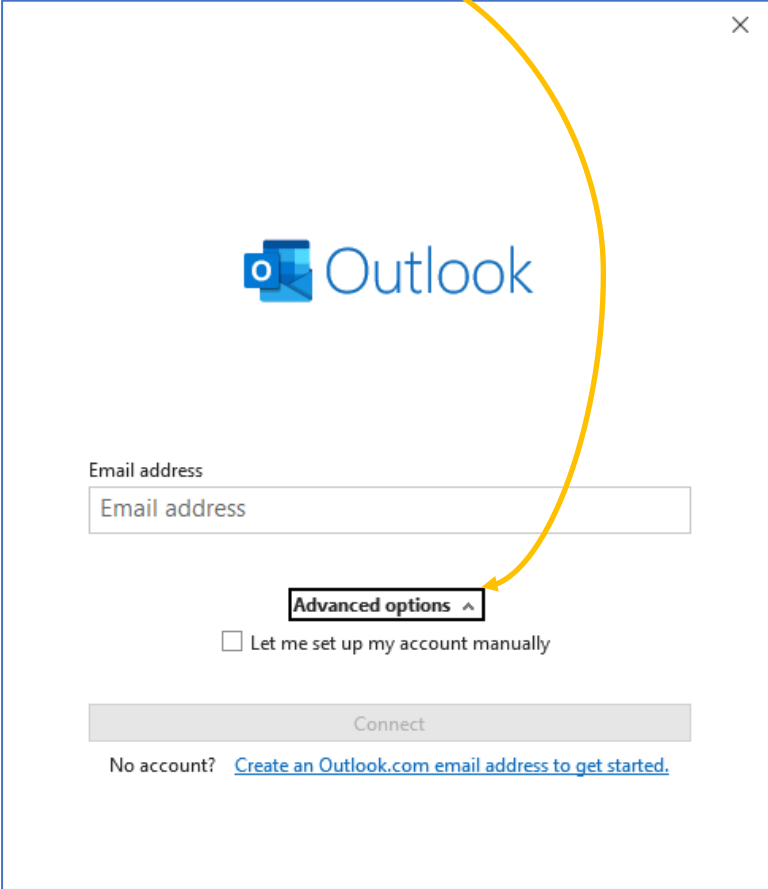
On outlook click on “FILE”



Under FILE, Click on “Add Account”

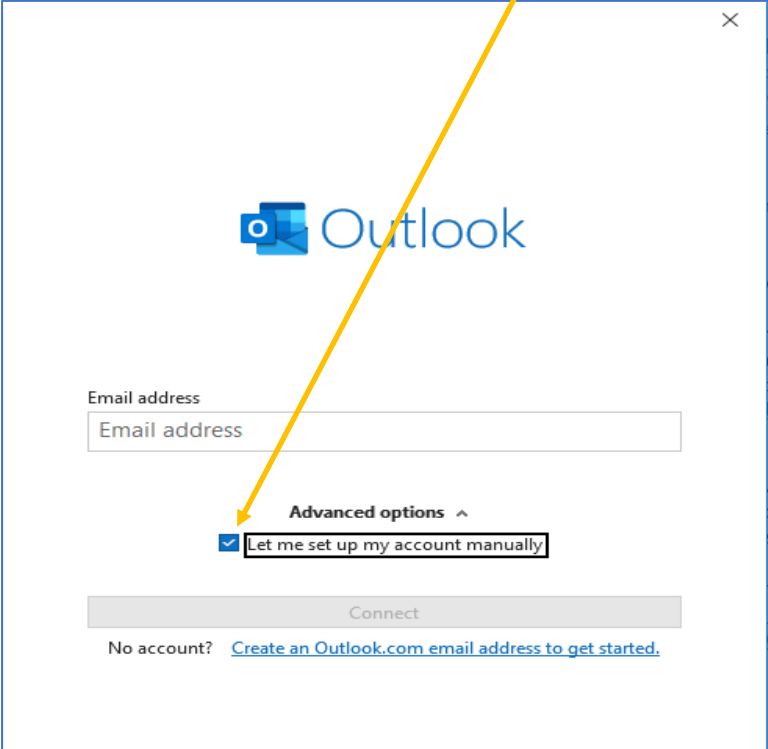


Click on "Advanced options"



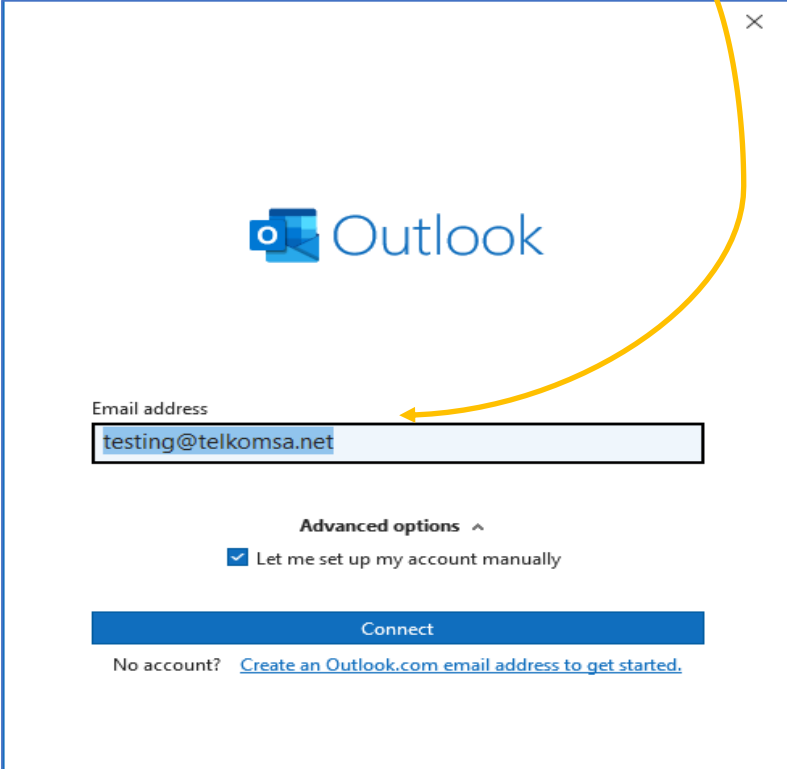
A screenshot of the Outlook account setup window. The window has a title bar with a close button (X) in the top right corner. The Outlook logo is centered at the top. Below the logo is a text input field labeled "Email address" with the placeholder text "Email address". Below the input field is a button labeled "Advanced options" with a small upward-pointing arrow. To the right of this button is a checkbox labeled "Let me set up my account manually". Below these elements is a grey "Connect" button. At the bottom, there is a link that says "No account? [Create an Outlook.com email address to get started.](#)". A yellow arrow points from the text "Click on 'Advanced options'" to the "Advanced options" button.

Select check box "Let me set up account manually"



A screenshot of the Outlook account setup window, identical to the one above, but with the "Let me set up my account manually" checkbox selected. A yellow arrow points from the text "Select check box 'Let me set up account manually'" to the checked checkbox.

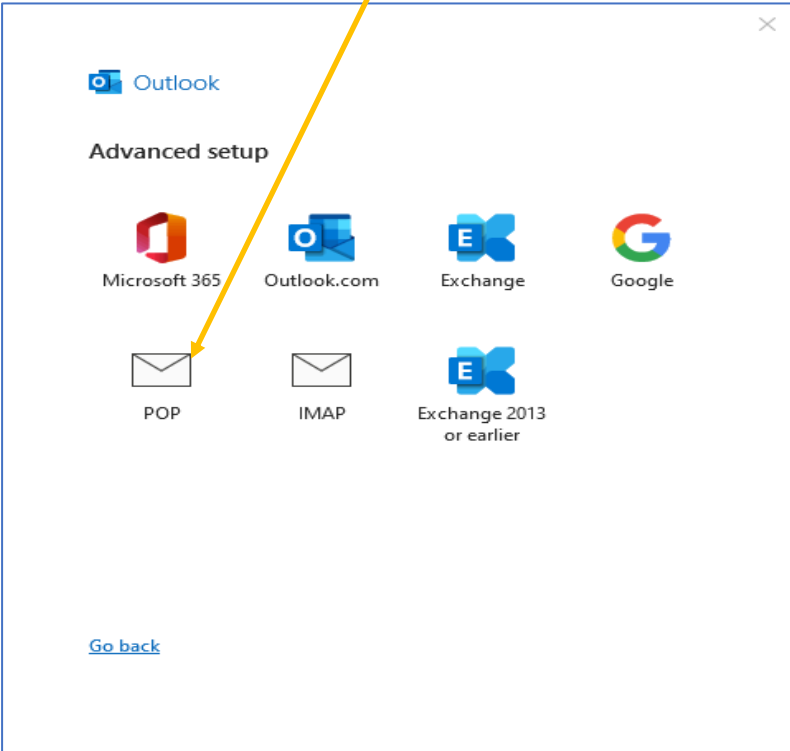
Type in the telkomsa.net address in “Email address” field



The screenshot shows the Outlook account setup window. At the top is the Outlook logo. Below it is the "Email address" field, which contains the text "testing@telkomsa.net". A yellow arrow points from the instruction text above to this field. Below the field is an "Advanced options" section with a chevron icon and a checked checkbox labeled "Let me set up my account manually". At the bottom is a blue "Connect" button. Below the button is a link that says "No account? [Create an Outlook.com email address to get started.](#)".

Click on “connect”

Under Advanced setup select “POP”



The screenshot shows the "Advanced setup" window in Outlook. It features a grid of icons for different email providers: Microsoft 365, Outlook.com, Exchange, Google, POP, IMAP, and Exchange 2013 or earlier. A yellow arrow points from the instruction text above to the "POP" icon. At the bottom left is a "Go back" link.

POP Account Settings make sure the following settings are correct:

Incoming mail: pop3.telkomsa.net port: 110

Outgoing mail: smtp.telkomsa.net port 25

Encryption method is by default set to "STARTTLS"

POP Account Settings
testing@telkomsa.net [\(Not you?\)](#)

Incoming mail
Server Port
☐ This server requires an encrypted connection (SSL/TLS)
☐ Require logon using Secure Password Authentication (SPA)

Outgoing mail
Server Port
Encryption method
☐ Require logon using Secure Password Authentication (SPA)

Message delivery
☐ Use an existing data file

[Go back](#)

Click Next

Account successfully added and click "Done"

Outlook

Account successfully added

POP
testing@telkomsa.net

Add another email address
Email address

Advanced options ^
☒ Let me set up my account manually

☐ Set up Outlook Mobile on my phone, too

Profile added "testing@telkomsa.net"

